

OFFICE OF THE COMMONWEALTH'S ATTORNEY

Commonwealth's Attorney

Agency Position Summary

36	Regular Positions	/	35.5	Regular Staff Years
<u>1</u>	Exempt Position	/	<u>1.0</u>	Exempt Staff Year
37	Total Positions	/	36.5	Total Staff Years

Position Detail Information

COMMONWEALTH'S ATTORNEY

<u>1</u>	Commonwealth's Attorney E
1	Position
1.0	Staff Year

COMMONWEALTH'S ATTORNEY

1	Deputy Commonwealth's Attorney
3	Assistant Commonwealth's Attorneys IV
3	Assistant Commonwealth's Attorneys III
18	Assistant Commonwealth's Attorneys II
1	Chief of Administrative Services
1	Management Analyst I
1	Computer Systems Analyst I
2	Paralegal Assistants
1	Secretary IV
<u>5</u>	Legal Secretaries II, 1 PT
36	Positions
35.5	Staff Years

PT	Denotes Part-time Positions
E	Denotes Exempt Position

OFFICE OF COMMONWEALTH'S ATTORNEY

Agency Mission

The Commonwealth's Attorney is a constitutional officer of the Commonwealth of Virginia. As such, he is not an officer or employee of the County from which he was elected. In this jurisdiction, the Commonwealth's Attorney is elected by voters of Fairfax City and Fairfax County.

The Office of the Commonwealth's Attorney (OCA) is charged primarily with the prosecution of crime. This office prosecutes criminal and traffic matters in the Fairfax County General District Court, criminal and delinquency matters in the Juvenile and Domestic Relations District Court, and all felony cases in the Fairfax County Circuit Court. The office handles both the violation of County ordinances and the violation of State statutes.

The caseload of the office is substantial and is one of the highest per prosecutor in the Commonwealth. For example, it handles such offenses as murder, rape, robbery, burglary, and illegal drug sales, from arrest to trial. It prosecutes a wide variety of misdemeanor and traffic cases, including more than 4,000 driving under-the-influence violations, thousands of assaults, and thousands of petty thefts.

State law specifically mandates certain duties for the Commonwealth's Attorney. He is charged with advising the Grand Jury relative to their duties, representing the Electoral Board in certain election matters, and advising any officers or employees of Fairfax City or Fairfax County on matters involving conflict of interest. On a daily basis, the OCA works with numerous law enforcement units (e.g., State Police, Fairfax County Police, Fairfax City Police, the Town of Herndon and Town of Vienna Police, game wardens, and humane agents) in the course of investigations and in response to questions concerning criminal law.

Agency Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	36/ 35.5	36/ 35.5	36/ 35.5	36/ 35.5	36/ 35.5
Exempt	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1
Expenditures:					
Personnel Services	\$1,432,831	\$1,815,628	\$1,710,628	\$1,899,796	\$1,918,796
Operating Expenses	107,612	86,105	140,413	98,839	96,477
Capital Equipment	7,790	0	32,470	0	0
Total Expenditures	\$1,548,233	\$1,901,733	\$1,883,511	\$1,998,635	\$2,015,273
Income:					
State Witness					
Reimbursement Fees	\$12,881	\$16,400	\$35,205	\$17,000	\$17,000
Commonwealth's					
Attorney Fees	10,541	13,188	10,541	10,541	10,541
State Share of					
Commonwealth's					
Attorney Retirement	35,597	45,597	45,597	46,509	46,509
State Share of					
Commonwealth's					
Attorney Expenses	1,158,876	1,489,112	1,489,112	1,518,894	1,518,894
City of Fairfax Contract	15,452	15,761	16,749	17,666	17,666
Total Income	\$1,233,347	\$1,580,058	\$1,597,204	\$1,610,610	\$1,610,610
Net Cost to the County	\$314,886	\$321,675	\$286,307	\$388,025	\$404,663

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Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2002 Advertised Budget Plan, as approved by the Board of Supervisors on April 30, 2001:

- The 1.0 percent cost-of-living adjustment approved by the Board of Supervisors, and previously held in reserve, has been spread to County agencies and funds. This action results in an increase of \$19,000.
- A net decrease of \$2,362 as part of the \$15.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors. This reduction includes a decrease of \$2,362 in professional development training.

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan from January 1, 2001 through April 23, 2001. Included are all adjustments made as part of the FY 2001 Third Quarter Review:

- Net savings of \$54,000 primarily in Personnel Services are associated with the Close Management Initiatives program. These savings are now available for reinvestment in other County initiatives.

County Executive Proposed FY 2002 Advertised Budget Plan

Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ♦ An increase of \$84,168 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ♦ An increase of \$9,426 in Operating Expenses primarily due to an increase for Information Technology infrastructure charges based on the agency's historic usage and the Computer Equipment Replacement Fund (CERF) surcharge to provide for the timely replacement of the County's information technology infrastructure.

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ♦ Encumbered carryover of \$2,268.
- ♦ Unencumbered carryover of \$33,510 including \$30,202 required for equipment for eight new juvenile justice positions that were approved by the General Assembly and \$3,308 associated with the FY 2000 balance of CMI savings.

Objectives

- ♦ To continue to prosecute all criminal cases in Fairfax County and all felony cases occurring in the City of Fairfax, for which sufficient evidence is available to support charges.

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Performance Indicators

- ◆ No Performance Indicators are available for this agency.